

Job Opportunity

March 31, 2022

Maintenance

(1) Part-time position 24 hours per week, Monday through Friday

Reports to: Residential Services Director

General Job Duties Include: Will be responsible to perform light maintenance at varied sites. Complete other duties as assigned.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Keeps premises of office building, homes in clean and orderly condition. Job duties may include, but not be limited: Electrical repairs such as: ballasts, bulbs, emergency lights, exit lights. Plumbing repairs such as: faucets, stool repairs, traps, pipes. Mechanical repairs such as: inspection and maintenance of motors, heating and cooling equipment. Transports small equipment and tools between sites. Cuts and trims grass and shovels snow. Shampoo rugs, carpets, upholstered furniture and draperies Moves furniture, equipment, etc. Interior and exterior painting. Vehicle maintenance inspections.

Closing Date: Will remain open until filled.

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